

Postponement of Tuition Fee for International Students Facing Financial Difficulties Due to COVID-19

Application Guidelines for “Tuition Fee Postponement for students whose households were suddenly affected by the COVID-19 infection (the **second** Semester **2022** A.Y.)”
[for International Students]

[Overview]

Students with a large decline in household income due to the direct or indirect impact of the COVID-19 outbreak will be allowed to postpone the due date for tuition payment. Students who already paid tuition, will be allowed to refund it.

(Note: This is to postpone the payment of tuition for a certain period of time, and is **not an exemption.**)

[Eligible Applicants]

Undergraduate and graduate students (including international students) enrolled in Kumamoto University.

(Research students, non-degree students, special auditing students, and special research students are excluded.)

[Application Deadline]

February 28, 2023 5:00 pm 【Strict deadline】

※In principle, we will accept application documents at the counter, as we may need to check them what you submit.

※If you wish to submit your application documents by mailing due to unavoidable reasons, please post them or mail from post office by **February 24**. Documents must arrive no later than **February 28**; those arriving after **February 28** will not be accepted, even if they are postmarked on **February 28**. Applicants who submit documents by mailing will be contacted by 4:00 p.m. on **March 1** for confirmation, so please make sure to be ready to respond.

[Location of Application]

Economic Support Office, Student Life Division, Student Affairs Department,
(Kurokami North Campus: Counter No. 6, 1st floor of the General Education Building)

[Required Documents]

1. Request for Postponement of Tuition Fee Payment (Form 1).
2. Statement of Living Expenses (Form 2).
3. A self-addressed envelope (standard-size "Choukei 3" 120mm × 235mm) with 94-yen stamp attached (for notification of results).
4. Documents that show the amount of money you have received from home and income from part-time jobs, etc., for the last three months (such as a statement of income or a copy of the bankbook that confirms bank transfers), and documents that show the amount of rent (such as a copy of the lease agreement).
5. Copies of the pay statement of the financial supporter (e.g., applicant or spouse who resident in Japan), etc.

* In addition to the above documents, the following documents are required for students who have already paid tuition fees for the **second semester**.

- Refund Request Form (Available in Japanese).

[Announcement of Results (scheduled)]

Around **March 7, 2023**.

[Tuition Fee Payment Method]

Students who have been approved for postponement of tuition fees must pay the tuition fees for the **second semester of 2022** A.Y in cash at the University's Finance Section Counter or pay the tuition fees to the designated bank account by **Sep. 29, 2023**.

The postponed tuition will not be deducted from your bank account.

[Important]

Students who fail to pay the postponed tuition (for the second semester) on time will be "expelled" from the University. Therefore, please carefully consider your tuition payment plan.

Note: Students who are approved postponement of tuition fee payment for the **second semester 2022** A.Y will be required to pay tuition fees for the **second semester 2022** A.Y in addition to the tuition fees for the **first semester 2023** A.Y by between **Apr. 2023 and Sep. 2023**.